

DESCRIPTION OF ADMISSION AND SEMESTER FEE PROCEDURE

Pattern of Fees	Amount to be paid	Time of payment	Mode of Payment	Place of Payment
Admission Fees a. Project printing fees - 2 color copies printed by the College) b. Project guidance fees c. Convocation ceremony d. Internal tests/assessment and activities e. Special classes for practical's f. Guest lectures g. Publicity (Brochure, handouts, local media, website, pupil pod) h. Special programs (Conference, cultural programme etc.,)	5000/-	During the Admission (With 6 working days from the date of issue of fee receipts)	Cash at Bank	South Indian Bank, Brigade Road
I Semester	Rs. 15,500/-	With 6 working days from the date of issue of fee receipts	Cash at Bank	Indian Bank, Any Branch
II Semester	Rs. 10,000/-	With 30 working days from the date of issue of fee receipts	Cash at Bank	Indian Bank, Any Branch
III Semester	Rs. 10,000/-	With 30 working days from the date of issue of fee receipts	Cash at Bank	Indian Bank, Any Branch
IV Semester	Rs. 10,000/-	With 30 working days from the date of issue of fee receipts	Cash at Bank	Indian Bank, Any Branch

NOTE: Once the candidate is short listed for the admission, the candidate must obtain the fee payment challan from the office and remit the fee at The Indian Bank, MG road branch within 3 to 6 days. If the fee is not remitted in 6 days admission will be cancelled. Fee once paid will not be refunded. Candidate must submit the original copy of the challan to the office after payment of fee without fail. Your admission is confirmed only on receipt of the fee challan is submitted to the office. Candidates are advised to keep the student copy of the fee receipt for their future reference.

DESCRIPTION EXAMINATION FEE PROCEDURE AND STRUCTURE

No. of exams	No of subjects	Fees per subject	Total	Other fees to be Paid	Total	Mode of Payment	Time of Payment	Demand Draft
1 st Semester (Dec Session)	5	250/-	1250/-	Marks Card 50/-	1300/-	Demand Draft	Nov 1 to Nov 15	Demand Draft for the Examination fees, Mark-Statement fee, Provisional Certificate fee etc., should be obtained in favour of The Finance Officer, Pondicherry University, Pondicherry - 605 014, payable at Pondicherry.
2 nd semester (June Session)	5	250/-	1250/-	Marks Card 50/-	1300/-	Demand Draft	April 10 to April 25	
3 rd semester (Dec Session)	5	250/-	1250/-	Marks Card 50/-	1300/-	Demand Draft	Nov 1 to Nov 15	
4 th Semester (June Session)	5+1 (Project Report)	250/-	1250/-	1250/- Exam Fees 50/- Marks Card 150/- Provisional Certificate) 500/Consolidated Marks card 500/- Degree Certificate 500/-Project Evaluation <hr/> 2950/-	2950/ -	Demand Draft	April 10 to April 25	

DESCRIPTION OF REVALUATION PROCEDURE AND FEES

Eligibility	Fees	Time line	Demand draft	Remarks
Students who failed in two (2) papers only.	Rs.300/- per paper	Request for Revaluation will be accepted within 6 days of the declaration of the results. Late application for Revaluation will not be accepted.	Demand Draft for the Revaluation should be obtained in favour of The Finance Officer, Pondicherry University, Pondicherry - 605 014, payable at Pondicherry	<p>*There is no provision for Revaluation of more than 2 failed papers as per the University norms.</p> <p>*There is no provision for Revaluation of passed papers as per the University norms.</p>

DESCRIPTION OF RETOTALING PROCEDURE AND FEES

Eligibility	Fees	Time line	Demand draft
All students	Rs.250/- per paper	Request for Retotaling will be accepted within 6 days of the declaration of the results. Late application for Revaluation will not be accepted.	Demand Draft for the Revaluation should be obtained in favour of The Finance Officer, Pondicherry University, Pondicherry - 605 014, payable at Pondicherry